

SEANC POLICY PLATFORM MODIFICATION FORM

District: _____

Issue or Concern:

Language for amendment or proposed objective:

Need for proposed change:

ACTION:

Originator / Date: _____

	Favorable	Unfavorable	
District Policy Platform Committee	<input type="checkbox"/>	<input type="checkbox"/>	_____ (District Policy Platform Chair Signature / Date)
District Annual Meeting	<input type="checkbox"/>	<input type="checkbox"/>	_____ (District Chair Signature / Date)
State Policy Platform Committee	<input type="checkbox"/>	<input type="checkbox"/>	_____ (State Policy Platform Chair / Date)
Annual Convention	<input type="checkbox"/>	<input type="checkbox"/>	

Comments: _____

-----SEANC USE ONLY-----

Foundation Statement Objective Category: _____

Amended Deleted Added as PP Objective

Estimated Cost: \$ _____ Source of Estimate: _____

Source of Funding: _____ Number of Employees affected: _____

Agency responsible for implementation: _____

IMPORTANT: One (1) completed copy must be mailed, emailed or brought to the SEANC Central Office within five (5) business days following the District's adoption at the Annual Meeting. Mail to: SEANC Policy Platform, 1621 Midtown Place, Raleigh, NC 27609 or Email to: govrelations@seanc.org or deliver to: SEANC Central Office, 1621 Midtown Place, Raleigh, NC 27609. Contact the SEANC Office, Government Relations Department for more information at 919-833-6436 locally or 1-800-222-2758.

Instructions for SEANC POLICY PLATFORM FORM

DISTRICT

- District #:** Fill in district number.
- Issue or concern:** Use short descriptive title of the subject being addressed.
- Language for proposed objective:** State the policy or objective as you would have it written in the Policy Platform.
- Need for proposed change:** Describe the present situation and why change is needed.
- Originator:** The name is helpful for future reference. This is not required.
- Signatures:** Signatures of both the District Chair and the District Policy Platform Chairs are required.
- Action:** Indicate the action taken at the district meeting(s).
- Signatures:** Electronic signatures are acceptable.
- Forwarding:** One (1) completed copy must be mailed, emailed or brought to the SEANC Central Office within five (5) business days following the District's adoption at the Annual Meeting. Mail to: SEANC Policy Platform, 1621 Midtown Place, Raleigh, NC 27609 or Email to: Email to: govrelations@seanc.org or deliver to: SEANC Central Office, 1621 Midtown Place, Raleigh, NC 27609. Contact the SEANC Office, Operations Department for more information at 919-833-6436 locally or 1-800-222-2758

SEANC OFFICE

- Foundation statement, objective:** Indicate by checking whether the proposed change deals with a foundation statement or objective.
- Category:** Use one of the categories listed below; refer to the Policy Platform.
- Amended, Deleted Or Added:** Indicate by checking whether the proposed change will amend or delete an existing statement or objective, or will add a new statement or objective.
- Estimated cost:** Efforts should be made to estimate the cost, if any, of the requested action.
- Source of estimate:** Indicate where estimate was obtained.
- Source of funding:** Indicate where the funds should come from; for example, agency receipts, appropriation, employee.
- Number of employees affected:** Estimate the number of employees involved.
- Agency responsible for implementation:** Indicate who has the authority to effect proposed change.

POLICY PLATFORM CATEGORIES

- Salary:** Across-the-board increases, merit, longevity, disability salary continuation
- Personnel:** Classifications, employee relations, promotional policies, staff levels, leave policies
- Retirement:** Formula, equality of benefits, death benefit, survivors' alternate benefit
- Health Care:** Coverage, dental insurance, quality of service
- External/Other:** Travel expenses, physical facilities
- Internal issues:** Operating policies and procedures, SEANC studies, membership benefits